

INNOVATIVE ARTS ACADEMY

Board Meeting Minutes for Wednesday, March 17, 2021 at 6PM

Component	Agenda Items															
Opening Exercises	<ul style="list-style-type: none"> ● Call to Order: 6:02 PM ● Notice of Meeting <ul style="list-style-type: none"> ○ Proper notice was published in <i>The Morning Call</i> on Monday, July 21, 2020. ● Flag Salute ● Roll Call <table border="1" data-bbox="420 598 1297 835" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th style="text-align: center;">Administrative Member</th> <th style="text-align: center;">Attendance</th> </tr> </thead> <tbody> <tr> <td>David Rank, President</td> <td style="text-align: center;">Present</td> </tr> <tr> <td>Robert Sirmans, Treasurer</td> <td style="text-align: center;">Present</td> </tr> <tr> <td>Brian Taylor, General Counsel</td> <td style="text-align: center;">Present</td> </tr> <tr> <td>Danny Youssef, Secretary</td> <td style="text-align: center;">Present</td> </tr> <tr> <td>Bradley Schifko, CEO</td> <td style="text-align: center;">Present</td> </tr> <tr> <td>Tom Taylor, Accountant</td> <td style="text-align: center;">By phone</td> </tr> </tbody> </table>		Administrative Member	Attendance	David Rank, President	Present	Robert Sirmans, Treasurer	Present	Brian Taylor, General Counsel	Present	Danny Youssef, Secretary	Present	Bradley Schifko, CEO	Present	Tom Taylor, Accountant	By phone
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Old Business	<p>Approval of board meeting minutes from February 17, 2020:</p> <ul style="list-style-type: none"> ○ Motion to approve: Rob Sirmans ○ Motion seconded by: Danny Youssef <ul style="list-style-type: none"> ■ Unanimously approved. <p>Approval of February 2021 financials:</p> <ul style="list-style-type: none"> ○ Motion to approve: Dave Rank ○ Motion seconded by: Danny Youssef <ul style="list-style-type: none"> ■ Unanimously approved. 															
Executive Session	Enter Executive Session to discuss pending legal matters and personnel matters at: 6:22 PM															
Return to Regular Session	Return to Regular Session at: 6:38 PM															
Enrollment Update	<p>February Enrollment Summary:</p> <ul style="list-style-type: none"> ● Enrollment as of March 1, 2021: ● Number of new enrollments for March: 2 ● Number of withdrawals in March: 3 <p>Year-to-Date Enrollment Summary:</p> <ul style="list-style-type: none"> ● End-of-year enrollment (545 - 41 seniors + 8 non-grads): 512 ● Current number re-enrolled: 401 ● Current number of definite non-returnees: 105 ● Current number of potential re-enrollments: 0 ● Current number of new enrollments: 136 ● Current number of new enrollments in 6th grade: 59 ● Current total enrollment for '20-'21: 537 	<p>2021-2022 Enrollment Summary:</p> <ul style="list-style-type: none"> ● End-of-year enrollment (538 - 60 seniors): 478 ● Current number of definite non-returnees: 0 ● Current number of potential re-enrollments: 478 ● Current number of new enrollments: 16 ● Current number of new enrollments in 6th grade: 4 ● Current total enrollment for '21-'22: 494 														
Chief Executive Officer Report	<ul style="list-style-type: none"> ● Marketing, Recruiting, and Branding 															

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- Here is what has changed since the last Board Meeting:
 - Since the last board meeting, we have been able to enroll two (2) new students. We also disenrolled three (3) students due to relocation.
- Here is what has improved since the last Board Meeting:
 - On March 10th, we hosted our second virtual enrollment event. I met with two (2) potential families out of four (4) that RSVP.
 - 16 students have been successfully enrolled for the 2021-2022 school year. All students are pending documentations and will be scheduled to drop off their documents in the upcoming week.
- Here is where we are still challenged, and this is what our proposed solution is:
 - Our biggest challenge is attracting new students. Our focus should primarily be on enrolling new 6th and 7th graders. As well as retaining current students.
 - My proposal is to host an in person enrollment event next month.
 - Increase our enrollment campaigns
- Here is where the Board can help:
 - No support requested at this time.

- **Curriculum and Academics**

- Here's what's changed since the last board meeting:
 - WIDA testing proceeding as planned
 - CDT preparation proceeding as planned
 - Christen Adams from CLIU provided pd to teachers on 3/12 specific to improved engagement strategies using current school teaching and learning platforms
 - Conversations occurring with Science teachers regarding STEAM vs. STEM - to include the arts.
- Here's what's improved since last board meeting:
 - Chromebook updates to improve access to testing platforms
- Here's where we are still challenged, and this is what our proposed solution is:
 - State-wide assessments - options are being considered to determine the best course of action, to include possibly testing in September 2021.
- Here's where the board can help:
 - No support requested at this time

- **Logistics and Operations**

- Here's what's changed since the last board meeting:
 - We have located multiple areas of roof leaks
 - No significant changes
- Here's what's improved since last board meeting:
 - All parking lot signs and posts have been installed
- Here's where we are still challenged, and this is what our proposed solution is:
 - We need to locate the actual clean out for the trap which is somewhere in the culinary kitchen. Once we are able to locate the trap then we will have to set up a plan for proper PM.
 - We will be contacting multiple commercial roofing companies to inspect the roof and offer bids.
- Here's where the board can help:
 - Working with the building owner to resolve the roof/plumbing issues.

- **Human Resources**

- Here's what's changed since the last board meeting:

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	<ul style="list-style-type: none"> ■ Creation of 2021-2022 Draft Master Building Schedule, Bell Schedule, Academic Calendar and Room Assignments. ○ Here's what's improved since last board meeting: <ul style="list-style-type: none"> ■ Features for '21-'22 school year include: <ul style="list-style-type: none"> ● Additional sections across all grade levels in tested areas (ELA, Math, Science) to give more instructional time and maximize student growth ● Additional sections across all grade levels with career readiness component ● Computer Science sections ○ Here's where we are still challenged, and this is what our proposed solution is: <ul style="list-style-type: none"> ■ Current instructional staff: 38 (currently working at deficit of 3 staff members) <ul style="list-style-type: none"> ● Total sections taught: 185 ■ Needed instruction staff for '21-'22 school year: <ul style="list-style-type: none"> ● 5 additional instructional staff members: <ul style="list-style-type: none"> ○ New positions include: <ul style="list-style-type: none"> ■ Science (1), Social Studies/Computer Science (1), Art Elective (1). Spanish (1), ESL (1), Special Education (2) ● Anticipated additional sections for next year: 35 ○ Here's where the board can help: <ul style="list-style-type: none"> ■ Allow administration to post for all teaching positions (current and new) and hire staff members, as needed.
New Business	<ul style="list-style-type: none"> ● No new business for approval this month: <ul style="list-style-type: none"> ○ Motion to approve: ○ Motion seconded by: <ul style="list-style-type: none"> ■
Public Comment	<p>Members from the public are invited to comment on items <u>that are listed on this agenda</u>. Each member from the public will have up to two minutes to address the Board of Directors. The board may choose to hear public comment without providing an immediate response. The two-minute time allotment per public member may be shortened if comments are made about items that are not listed on the agenda for today's meeting.</p>
Next Meeting	<ul style="list-style-type: none"> ● Wednesday, April 14, 2021, at 6:00 pm.
Adjourn	<ul style="list-style-type: none"> ● Approval to adjourn board meeting: <ul style="list-style-type: none"> ○ Motion to adjourn: Danny Youssef ○ Motion seconded by: Rob Sirmans <ul style="list-style-type: none"> ■ Unanimously approved.